

Decision Maker: EXECUTIVE AND RESOURCES
POLICY DEVELOPMENT AND SCRUTINY COMMITTEE

Date: Wednesday 23 November 2016

Decision Type: Non-Urgent Non-Executive Non-Key

Title: MATTERS ARISING FROM PREVIOUS MEETINGS

Contact Officer: Graham Walton, Democratic Services Manager
Tel: 0208 461 7743 E-mail: graham.walton@bromley.gov.uk

Chief Officer: Mark Bowen, Director of Corporate Services

Ward: (All Wards);

1. Reason for report

- 1.1 Appendix 1 to this report updates members on matters arising from previous meetings which continue to be "live." Four matters are listed.
-

2. **RECOMMENDATION**

The Committee is invited to consider progress on matters arising from previous meetings.

Corporate Policy

1. Policy Status: Existing Policy:
 2. BBB Priority: Excellent Council:
-

Financial

1. Cost of proposal: No Cost:
 2. Ongoing costs: Not Applicable:
 3. Budget head/performance centre: Democratic Services
 4. Total current budget for this head: £335,590
 5. Source of funding: 2016/17 Revenue Budget
-

Staff

1. Number of staff (current and additional): 8 posts (7.27fte)
 2. If from existing staff resources, number of staff hours: N/A
-

Legal

1. Legal Requirement: None:
 2. Call-in: Not Applicable: This report does not involve an executive decision.
-

Customer Impact

1. Estimated number of users/beneficiaries (current and projected): This report is intended primarily for the benefit of members of the Committee.
-

Ward Councillor Views

1. Have Ward Councillors been asked for comments? Not Applicable
2. Summary of Ward Councillors comments: Not Applicable

Non-Applicable Sections:	Impact on Vulnerable People and Children/Policy/Financial/Legal/Personnel/Procurement
Background Documents: (Access via Contact Officer)	Minutes of previous meetings – 7 th September and 12 th October 2016.

Minute Number/Title/Date	Action/PDS Request	Update	Action by	Expected Completion Date
349 Contracts Register 7 th September 2016	Committee requested that managers for the Total Facilities Management and Agency Staff contracts should attend Committee meetings for scrutiny.	Suitable slots will be found in the Committee's work programme – Agency Staff is provisionally scheduled for 1 st February 2017.	Democratic Services Manager	February 2017
362 Minutes (Waiver Deadlines) 12 October 2016	Committee requested to see the new guidance to staff on waivers	Circulated to Members on 11 th November 2016	Director of Commissioning	November 2016
362 Minutes (Risk Registers) 12 October 2016	Cllr Onslow requested that Audit Sub-Committee consider the process of compiling risk registers.	To be considered at the next Audit Sub-Committee meeting on 29 th November 2016.	Democratic Services Manager	November 2016
368 BT ICT Contract Monitoring Report 12 October 2016	Emails to be sent to Members on (i) using the information security mailbox and (ii) i-pad upgrades from IOS7 to IOS10	Email sent November 2016	Head of ICT	November 2016